APPLICATION FORM for the certification of solid biofuels of agricultural and forestry origin

(Form A.02 - rev. 02 – 20.09.22)

Please send the application electronically to: info@enamaservizi.it

**Type of plant and application for certification** (check the appropriate box)

[ ]  **Preliminary visit of production site (optional)**

[ ]  **Certification as producer of wood pellets**

[ ]  **Certification as trader of wood pellets**

We hereby apply to ENAMA Servizi for a quote in its capacity as Certification Body for the product certification of solid biofuels of agricultural and forestry origin in accordance with UNI EN ISO 17225:1 and UNI EN 15234:1 and their respective special sections.

We also request, following the agreements between ENAMA Servizi and EPC (European Pellet Council) or AIEL (Associazione Italiana Energie Agroforestali), the issue of the ENplus mark (pellets).

We enclose with the application:

1. Technical sheet summarising the characteristics of each company production plant subject to certification; (Attachment A1, A2 or A3).
2. Application to ENAMA Servizi for a quote in its capacity as a Certification Body;
3. Application to ENAMA Servizi for a quote for the management of the laboratory analyses

Place and date Signature of legal representative

…………………………… …………………………………………………

**Application Form for preliminary visit (optional)** (check the appropriate box)

Should you wish to apply for a preliminary visit (optional, may be requested only once) this will be specified in a separate quote.

The preliminary visit has the purpose of:

- identifying your facility and activities;

- identifying your level of preparation for the certification process.

After the preliminary visit, we will issue a report which will contain no information about your degree of conformity for the purposes of certification, but solely indicate points critical to the certification itself.

**Do you wish to apply for the optional preliminary visit?** [ ]  yes [ ]  no

Place and date

Signature of legal representative

…………………………… …………………………………………………

IMPORTANT

Note:

The application will not be accepted if not accompanied by the requested documentation to be submitted by email.

Following review of the application and its enclosures, ENAMA SERVIZI will notify you of its acceptance of the application or reasons for refusing the same and request any necessary further documentation.

Enclosure A1 to the application for the certification of solid biofuels of agricultural and forestry origin *(Form A)*:

Technical sheet for the manufacturer/trader of wood pellets

1. **CLIENT DATA**

|  |  |
| --- | --- |
| Company name |  |
| Vat n° |  |
| CEO of the Company / legal representative |  |
| Website |  |
| Phone n° |  |
| **Head Office Address**  |
| Street & n° |  |
| City |  |
| Zip Code |  |
| Region/District |  |
| Country |  |
| **Production/trading site Address** |
| Street & n° |  |
| City |  |
| Zip Code |  |
| Region/District |  |
| Country |  |

**N.B: Please attach an extract of the Official Business**

**Register to your application form**

**Contact person for the certification:**

|  |  |
| --- | --- |
| Name |  |
| Email |  |
| Phone n° |  |

**Contact of quality manager (if different)**

|  |  |
| --- | --- |
| Name |  |
| Email |  |
| Phone n° |  |

1. **INFORMATION ABOUT THE COMPANY**

|  |  |  |
| --- | --- | --- |
| First audit? | Yes | No |
|  |  |
| Number of employees |  |
| The company already has a quality system:(if yes, indicate which) |  |

1. **BUSINESS ACTIVITY**

|  |  |  |
| --- | --- | --- |
| Type of producer: | Producer of bulk pellet | Producer of pellets in bags  |
|  |  |
| Type of trader: | Trader without physical contact with pellets | Trader operating a bagging station | Trader delivering pellets in tanker/silo trucks |
|  |  |  |

1. **RAW MATERIAL**

|  |  |  |  |
| --- | --- | --- | --- |
| Origin of the raw material: | Own production | External supplier | Both |
|  |  |  |
| For traders, please indicate the **ENplus® ID of the supplier(s)** |  |
| Type of raw material: | Virgin wood (indicate %) | Residues (indicate %) |
|  |  |
| Species: | Spruce (%) | Pine (%) | Beach (%) |
|  |  |  |
| Other species (please indicate the species): |  |
| Type of raw materials storage: | Flat Store | Silo | Outdoor storage |
|  |  |  |

1. **PRODUCTION PROCESS**

|  |  |
| --- | --- |
| Number of production / bagging lines: |  |
| Quality class(es) of produced / traded pellets: | A1 (%) | A2 (%) | B(%) |
|  |  |  |
| Diameter of produced / traded pellets: | 6 mm | 8 mm |
|  |  |
| Number of presses in the production line: |  |
| Estimated quantity of pellet manufactured / marketed in one year (t): |  |
| Maximum production / trading capacity (t) :  |  |
| **Bagging Station** | YES | NO |
|  |  |
| Number of lines |  |
| Total Capacity (t/h) |  |
| Type of pellet storage | Flat Store | Silo | Outdoor |
|  |  |  |
| Maximum storage capacity (t) |  |  |  |
| **Cleaning/ Sieving device (type)***(The cleaning/sieving device must guarantee a reduction of 10% fines to below 1%)* | Vibrating sieve | Rotating sieve | Wind sifter / Air classifier |
|  |  |  |
| Sieve surface m2 |  |
| Aperture / Holes dimension (mm)  |  |
| Capacity (t/h) |  |
| **Equipment for auto-monitoring analyses** (please indicate the type of equipment or if it is not present) |
| Water content |  |
| Bulk Density |  |
| Mechanical durability |  |
| Length |  |
| Fines content (< 3,15 mm) |  |

Enclosure B to the application for the certification of solid biofuels of agricultural and forestry origin *(Form A)*

The undersigned ……………………………………………………. in their capacity as legal representative of the company ………………….……………… with production/trading site located in (indicate country, city, address) ………………………………..……………………………………………………………………………………..

 ………………………………..……………………………………………………………………………………..

Applies to ENAMA Servizi, as a Certification Body, for a quote for:

inspection of our premises, control of the production process, sampling of the product, analysis of documents, and issue of the certificate.

For the analyses on the product sampled during the inspection:

[ ]  intends to entrust ENAMA Servizi with managing the agreements (including financial) with an accredited test laboratory.

[ ]  intends to entrust Enama Servizi with managing the shipment (including financially) to an accredited test laboratory.

*Or*

[ ]  prefers to employ the services as accredited test laboratory \* of (name and head offices):………………………………………………………………………………………………………………………………………

\* ENAMA Servizi reserves the right to review the accreditation certificate of the laboratory to check its applicability (i.e., for which tests the laboratory is effectively accredited).

Place and date Stamp and signature of legal representative

…………………………… ……………………………………………….